



Website and Graphic Designer

Reports To: Creative Director

Status: Intern (part-time)

Are you a student interested in building websites and having graphic design experience? We're a forward-thinking digital media agency looking for a talented and knowledgeable designer with fresh, creative ideas and an excellent eye for detail.

Graphic Design Intern Duties and Responsibilities

- Create and design print and digital materials
- Adhere to brand guidelines and complete projects according to the deadline
- Retouch and manipulate images
- Use graphic design software and work with a wide variety of media
- Collaborate with the Creative Director and team members to develop design concepts
- Receive feedback from the Creative Director and team members to make necessary changes
- Assemble the final product according to client specifications

Requirements

- Basic knowledge of layouts, typography, line composition, color, and other graphic design fundamentals
- Experience with InDesign, Adobe Photoshop, Illustrator, Canva, and Squarespace preferred
- Strong creative and analytical skills
- Portfolio of graphic design work

Benefits

- Work on a wide range of design projects
- Receive guidance and feedback from professionals to improve design skills
- Attend weekly meetings and participate in networking events
- Flexible schedule for students
- Compensation available

TO APPLY

Please submit a cover letter explaining your vision for the position and a resume to team@MinistryMattersMedia.com with the subject line "Website and Graphic Designer Intern." No phone calls or other inquiries, please. Only applicants selected for interviews will be contacted.

Ministry Matters Media Services is an equal-opportunity employer. We are committed to employing people who reflect the diversity of our clients and the communities and people they serve.